



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind

(Established by the State Legislature Act 28 of 2014)
(Recognized Under Section 12-B & 2 (f) of UGC Act, 1956)



Deputy Registrar (Colleges Branch)

No. CRSU/CB/2024/ 558

Ph. No. 01681-241030

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Dated: - 23-4-2024

To

The President/ Principal,
Shiv College of Education,
VPO- Tigaon, Distt- Faridabad (Haryana).

Subject: Provisional Affiliation to start the 3 Years Course BBA (Bachelor of Business Administration) & BCA (Bachelor of Computer Application) from the session 2024-2025 at Shiv College of Education, VPO- Tigaon, Distt- Faridabad.

Dear Sir/Madam,

Kindly refer to your proposal to run BBA (Bachelor of Business Administration) & BCA (Bachelor of Computer Application) 60 seats of each Course received by your office email dated 21-03-2024 on the above noted subject.

I am desired to inform you that the Inspection Committee which inspected your college on 17-04-2024 to verify the availability of requisite infrastructural facilities to consider the matter for grant of provisional affiliation of BBA (Intake-60) & BCA (Intake-60) in runs Courses. On the basis of the recommendations of the Inspection Committee and on the basis of the recognition granted by the Inspection Committee report and Govt. Memo No 16/14-2003 C-II (5) dated 18-07-2005 to run the said course, the competent authority has been pleased to grant provisional affiliation to run the above said course subject to in anticipation approval of the Academic Council u/s 11(7) from the session 2024-2025.

The provisional affiliation has been granted with the stipulation that your college shall make full compliance of the observations/shortcomings pointed out in the inspection report (Copy Enclosed) including in position the teaching and non-teaching staff, in accordance with the prescribed qualifications, norms and procedure as pointed out in the recognition of State Govt./UGC norms. The college should submit an affidavit on Non-Judicial Stamp Paper of Rs. 50/- to the effect that teaching staff and Principal (all Eligible) are working in the college well before the commencement of the Academic session along with actual joining of the teachers. Your College is required to get necessary approval from the University with regard to appointment of teaching faculty including Principal with in a period of one month. In case your college is found deficient of infrastructural facilities/teaching faculty, your college will be liable for penalties and other action under the rules. The Compliance of the shortcomings/deficiencies in this regard may be sent to the University for Necessary Verification within the 45 days from issuance of this letter.

The above provisional affiliation is further subject to the following mandatory conditions:

1. The College shall constitute Governing Body as per State Govt./UGC/University norms.
2. The Admissions will not exceed beyond the sanctioned intake.
3. The teaching and other staff shall be appointed through properly constituted Selection Committee CPF scheme must be introduced. Service Rules for teaching/non-teaching staff framed by the State Govt./UGC/University shall be followed strictly.
4. The faculty shall be appointed as per State Govt./UGC/University norms in the pay-scales prescribed by it from time to time.
5. The fee structure prescribed by the State Govt./UGC/University shall be strictly followed.
6. All academic-physical and other infrastructural facilities shall be continued to be provided/upgraded by the college as prescribed by the State Govt./UGC/University from time to time.
7. The College shall furnish requisite documents and reports as called for by the University from time to time in order to ensure proper maintenance of the infrastructural facilities and academic standards.
8. The information furnished in respect of the above course shall be factual and correct. In the event of any information found to be false, misleading or suppressed the provisional affiliation shall be withdrawn by the University without any notice.

9. In the event of non-compliance of the University Act, Statutes, Ordinances, Rules, Regulations and any other instructions/guidelines issued from time to time, the University shall be free to withdraw the provisional affiliation and all liabilities arising out of such a withdrawn would society lie on the concerned society/College.
10. The College shall follow the mode of selection of candidates for admission as approved by the State Govt./UGC/University.
11. The College shall provide all academic and infrastructural facilities including class-room hostels, library, laboratories, workshops, play-grounds and other amenities required for the smooth conduct of its affairs as per University norms.
12. Building: The entire building of the college will be at the disposal of the Controller of Examinations for the purpose of conduct of examinations as and when, the Centre of Examination (for theory and practical both) is created it will be obligatory for the Principal to provide necessary infrastructure for smooth conduct of examination.
13. Examination Centre: Creation of an Examination Centre in the college will be at the discretion of the controller of Examinations. The centre of Examinations for the students studying in the college can be shifted to any other college. In such a situation, it will be the responsibility of the institution to make arrangements for transporting the students to the Centre of Examinations without any extra charges from the students. Similarly, the University can also shift the students of other colleges/institutes to the college/institution under reference for which necessary infrastructure will have to be provided by the Principal concerned.
14. Staff: For the purpose of conduct of examinations, the services of entire teaching and non-teaching staff will be at the disposal of the Controller of Examinations. The examination duties can be assigned to any member of teaching and non-teaching staff which will have to be complied with, in the interest of smooth conduct of examinations.
15. Strong Room: There will be a Strong Room in the college at the prime location-adjacent to the office of the Principal to keep the confidential material of the University as and when required. The Strong Room will essentially have double lock system.

Therefore you are directed to complete the above requirements/shortcomings/conditions and send compliance report of the same to this office so that necessary verification is made by the University within the given stipulated period. In case of non-compliance of above conditional/requirements, your college shall also not be allowed the continuation provisional affiliation for the next session.


Deputy Registrar (CB)
For Dean of Colleges

Endst.No. CRSU/CB/2024/ 559-65

Dated: 23-04-2024

Copy of above is forwarded to all the members of the committee for information and necessary action:

1. Secretary, University Grant Commission, Bahadur Shah Marg, New Delhi-110002.
2. Controller of Examinations, CRSU, Jind.
3. Assistant Registrar (Academic), CRSU, Jind.
4. Assistant Registrar (R&S) Branch, CRSU, Jind.
5. In-Charge, IUMS, CRSU, Jind.
6. PS to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor, CRSU, Jind.
7. PA to registrar (for kind information of the Registrar), CRSU, Jind.


Deputy Registrar (CB)
For Dean of Colleges